



Diploma in Surgical Technology

The Surgical Technology program welcomes applications from all qualified individuals who wish to pursue a diploma in Surgical Technology. Admission to the program is competitive and qualified applicants are ranked according to academic history and admissions test scores. Meeting the minimum requirements does not qualify an applicant a place in our surgical technology program; it places an applicant in the selection process. Applicants with the highest academic standards are offered a space.

Please complete the admission application packet and return to:

Carolinan College of Health Sciences
Attn: Admissions
1200 Blythe Blvd
Charlotte NC 28203

Complete applications must be **postmarked by October 7, 2011** for consideration in the May 2012 program and **postmarked by October 5, 2012** for consideration in the May 2013 program. Your application packet must be complete by the deadline in order to be considered. Please see the application checklist to insure you have completed all items by the deadline in which you are requesting admission.

The faculty and staff are excited about your interest in our college and in the surgical technology program. We wish you luck during the application process. If you have any questions regarding the application process, the program, or the college please feel free to contact any of our admission advisors listed below.

Regards,

Rhoda Rillorta

Rhoda Rillorta
Admissions Officer
704-355-3243

Nicki Sabourin

Nicki Sabourin
Admissions Representative
704-355-5583

Diana Bell

Diana Bell
Admissions Assistant
704-355-8383

**Carolinas College of Health Sciences
Diploma in Surgical Technology**

Admission Requirements

Minimum admission requirements for the program must be submitted by the required deadline for consideration. If the application packet is incomplete by the deadline, the application will not be considered in the selection process:

1. Complete the attached application and submit a non-refundable \$50 application fee
2. Submit official high school transcript and college transcripts from all post-secondary institutions (for foreign transcripts see International student below).
3. Submit minimum score of 850 on SAT or 18 on ACT test scores:
**If you have a Bachelor's Degree you can waive your SAT/ACT test scores.
** If you have not taken the SAT/ACT you may take a Scholastic Level Exam and Math assessment examination. Please contact our admissions staff to schedule.*

Contact information:

SAT- 609-921-9000 or www.collegeboard.com (school code 6211)
ACT- 319-337-1270 or www.actstudent.org (school code 3056)

International Students

Applicants must be citizens of the United States or hold permanent resident status. Carolinas College of Health Sciences does not authorize student visas. Applicants with foreign transcripts are required to present an evaluation of all courses attempted, credit, and grades earned. The college recommends the following sources for international transcript evaluation.

Contact Information:

International Education Evaluations, Inc.
7900 Matthews-Mint Hill Road
Suite 300
Charlotte NC 28227
704-772-0109

World Education Services, Inc.
PO Box 745 Old Chelsea Station
New York NY 10013-0745
212-966-6311

If you attended high school or college outside of the United States, a TOEFL score of at least 220 (computer version) or 83 (iBT: Internet based) is required.

Contact Information:

TOEFL – www.toefl.org (school code 5130)

**Carolinas College of Health Sciences
Diploma in Surgical Technology**

Application Check Sheet

Below is a checklist to ensure all required documentation is submitted for a complete application.

May 2012 Admission

All items must be postmarked **by October 7, 2011** for consideration:

_____ Application and \$50 non-refundable fee

_____ Official high school transcript and college transcripts from all post-secondary institutions attended

_____ Minimum 850 SAT or 18 ACT test score

**If you have a Bachelor's Degree you can waive your SAT/ACT test scores*

***If you have not taken the SAT/ACT you may take a Scholastic Level Exam and Math assessment examination. Please contact our admissions staff to schedule.*

May 2013 Admission

All items must be postmarked **by October 5, 2012** for consideration:

_____ Application and \$50 non-refundable fee

_____ Official high school transcript and college transcripts from all post-secondary institutions attended

_____ Minimum 850 SAT or 18 ACT test score

**If you have a Bachelor's Degree you can waive your SAT/ACT test scores*

***If you have not taken the SAT/ACT you may take a Scholastic Level Exam and Math assessment examination. Please contact our admissions staff to schedule.*

Academic Information

Have you ever attended a Health care program at another institution? No

Yes: _____ Date of Attendance _____
Institution attended

Please list your **graduating high school** and **all colleges and universities** where you have attempted any courses, regardless of length of attendance or whether you earned credit for those courses. You will need to provide official transcripts for each institution listed. Attach an additional page if necessary

College	City/State or Country	Dates of Attendance	Currently attending (please circle)	Did you/will you Graduate?	Degree (i.e.) AA, BS, MA
			Yes	Yes	Degree
			No	No	
			Yes	Yes	Degree
			No	No	
			Yes	Yes	Degree
			No	No	
			Yes	Yes	Degree
			No	No	
High School Information			Yes	Yes	
			No	No	

I have a baccalaureate degree as indicated above, please waive my SAT/ACT score requirement

Have you applied to or attended CCHS previously? No

Yes _____ and/or _____
 Program Year application submitted

Demographic/ Background Data *Disclosure of this information is voluntary and used for data reporting only*

Ethnicity:

- American Indian/Alaskan Native
- Native Hawaiian or other Pacific Islander
- Black or African American
- White
- Asian
- Hispanic
- Two or more races
- Unknown

Date of Birth: _____/_____/_____ Gender: M F

Community Standards

In an effort to maintain a safe learning community, we ask the following questions of all applicants. We cannot accept your application unless you answer these questions. A “yes” answer to one or more of the following questions does not necessarily preclude your being admitted. However, your failure to provide complete, accurate, and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

1. **Yes** **No** We are committed to an alcohol-free, drug-free, and tobacco-free workplace. Students found in violation of this standard may face disciplinary action including dismissal. Students must submit a negative drug screen prior to enrollment and are subject to random drug screens throughout enrollment. Is there any reason why you would not be able to produce a negative drug screen prior to enrollment?
2. **Yes** **No** Applicants are required to submit a criminal background release form provided by the College upon acceptance and must be cleared by Carolinas HealthCare System for participation in clinical education. Have you ever been convicted of any criminal violation of law, or are you now subject to a pending investigation or charges of violation of criminal law? Examples may include, but should not be limited to: driving while impaired, worthless checks, assault, driving while license is suspended, disorderly conduct, credit card fraud, embezzlement etc...
You must notify the Admissions Coordinator or Dean of Student Services of any criminal charge or conviction that occurs at any time after you submit this application.
3. **Yes** **No** Applicants who are known to be in default on a student loan will not be admitted to a health care program. Are you currently in default on any type of student loan?
4. **Yes** **No** Applicants must be eligible for clinical access at a Carolinas HealthCare System facility. Is there any reason why you would not be eligible for clinical access?

Read, Sign and Date the following statement

I certify that the information provided on this application is accurate, complete and truthful. I understand that any failure to provide accurate, complete, and truthful information on this application will be grounds to deny or withdraw my admission, or dismiss me after enrollment. I have read the essential functions of the program to which I am applying and can perform the functions with reasonable accommodations, if warranted. I further understand that I am required to notify the admissions office if I change my email address or other contact information. *We cannot accept your application without your signature*

Signature of Applicant _____ Date _____

Parent or Guardian (If applicant is under 18) _____ Date _____

Application fee is \$50. For payment by credit card, use the form below:

Student Name: _____

Cardholder Name (if different): _____

Type of Card (circle one): Discover Visa MasterCard American Express

Card Number: _____ - _____ - _____ - _____

Expiration date: _____ **Transaction Amount:** _____

Transaction Type: *Application Fee